



Exhibitor / Tradeshow Details for Website

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| Where | Acadia University, Wolfville, Nova Scotia. www.acadiiau.ca . The exhibit hall is in the Beveridge Arts Centre. |
| When | Exhibits open at 10:30 a.m. on Wednesday, June 10 and remain in place until 1:00 p.m. on Friday, June 12. |
| Price | <p>Option 1: \$600 per table if paid on or before March 31, 2020. Option 2: \$700 per table if paid on or after April 1, 2020.</p> <p>No exhibit space will be reserved until payment in full is received with Registration.</p> <p>Two representatives are included in the table rental cost. Additional representatives @\$100 representative.</p> |
| Deadline | The registration deadline is May 8, 2020. Late registrations will be considered if space is available. A \$100.00 processing fee will be charged for all refunds. No refunds after May 8, 2020. |
| Payment | By cheque (made payable to the Atlantic Provinces Library Association), Visa or MasterCard, Invoice. |
| Table Space | Tables are 6 feet long by 2.5 feet wide. This is the total space allocated. A table cover, skirting and chairs are provided. Exhibits that occupy more than the allocated space will be charged for an additional table. |
| Chairs | Two chairs are provided and included per exhibit space. |
| Table Assignment | Tables are not assigned until mid-May. Specific locations may be requested, but are not guaranteed. |
| Set-Up hours | Tuesday, June 9, 12:00 – 5:00 p.m. |

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| Viewing Hours | Wednesday, June 10, 10:30 a.m. – 4:00 p.m. Thursday, June 11, 10:00 a.m. – 4:00 p.m. Friday, June 12, 10:00 a.m. – 1:00 p.m. (refreshments will be in Exhibits area) |
| Take-Down Hours | Friday, June 12, 1:00 – 3:00 p.m. |
| Shipping | <p>If you are shipping materials to the conference, please ensure that they are well marked with your company name and shipped to Acadia University. The shipping address is:</p> <p>Atlantic Provinces Library Association Conference c/o Vaughan Memorial Library Acadia University 50 Acadia Street, Wolfville, Nova Scotia, B4P 2R6 Canada</p> <p>Please note: there is no shipping service on Saturdays and Sundays</p> |
| Responsibility | Neither APLA nor Acadia University assumes any responsibility for loss of or damage to exhibits. |
| Accommodation | Each exhibitor is responsible for arranging his/her own accommodation. |
| Give Aways | These should be handed out at your table. We also welcome donations for door prizes at the Conference. If you have a donation, please let us know. |
| Website | Please check the conference website https://conference.apla.ca for additional information throughout the year. |
| Questions? | Please contact aplasponsor-exhibitor@acadiau.ca |